

Type: Policy
Resolution: No.1
Title: Resolution Process

**Resolution to adopt a policy for a Resolution Process
for Gateway Greens Community Association, Inc.**

WHEREAS Article VI, Section 1, of the Association By-Laws grants the Board of Directors the power to conduct Association business. To effectively exercise that power, a process is needed to administer the more complex aspects of that business. The resolution process is a responsible way to identify, define and administrate those aspects.

LET IT BE RESOLVED; That the Board of Directors establishes the Resolution Process as follows:

1. As appropriate, the Board of Directors shall adopt Resolutions in one of two forms:

POLICY RESOLUTIONS relate to governing the Association, including but not limited to, actions affecting the members' rights of enjoyment and obligations, and the protection of Association and members' equity.

ADMINISTRATIVE RESOLUTIONS deal with Association's operation, including but not limited to, committee responsibilities, financial procedures, and administration of policy's and rules.

2. All resolutions shall conform to this Model Resolution format:

<p>Gateway Greens Community Association, Inc [Type Policy or Administrative] Resolution Number _____ [Title of the Resolution]</p> <p>WHEREAS; (One or more paragraphs providing the authority for this Resolution)</p> <p>LET IT BE RESOLVED THAT (One or more paragraphs describing the Resolution)</p> <p>Recorded in the Book of Minutes: _____, 200__</p> <p>Signed: _____, 200__</p> <p>_____ Secretary – Board of Directors</p>

3. Once the Resolution is in a "final" form, the Board of Directors will vote to either approve or disapprove it. If it is approved, the Resolution will be enforceable by the Board of Directors within the mandate of its Association powers and duties
4. A Book of Resolutions adopted by the Association will be maintained by the secretary and copies made available to all Association members through the Property Manager, as well as through the Associations website.

RESOLUTION PASSED AND ADOPTED BY THE BOARD OF DIRECTORS ON JULY 26, 2006

Recorded in the Book of Minutes: July 26, 2006

Signed: July 26, 2006
Adrian Pfeffer
Secretary – Board of Directors